

Report of East North East Area Leader

Report to Inner East Area Committee

Date: 8th September 2011

Subject: Business Plan

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill, Gipton & Harehills, Killingbeck & Seacroft		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. This report sets out the format for the Area Committee Business plan and highlights progress made in relation to the plan.
2. It is proposed that the plan be developed and presented to the Area Committee in October 2011 along with timescales for the production of the priorities, action plan and Community Charter for 2012 onwards.

Recommendations

3. That members note the content of the report note the intention to produce an Area Committee Business Plan for the October Area Committee meeting.

1 Purpose of this report

- 1.1 This report sets out the format for the Area Committee Business plan and highlights progress made in relation to the plan.

2 Background information

- 2.1 At the June 2011 Area Committee meeting the Delegates Roles and Functions of the Area Committee were presented along with a forward work programme detailing how the roles and responsibilities would be discharged and action taken during 2011/12.
- 2.2 Since then work has been ongoing to create an Area Committee Business Plan which takes the forward work programme a stage further and sets out in more detail the work of the Area Committee and replaces the Area Delivery Plan. It is the intention to provide the completed business plan to the October Meeting of the Area Committee.
- 2.3 The Business Plan is being developed to provide a consistent approach and framework across the City following the direction from Councillor Gruen, Deputy Leader of the Council and Executive Member for Neighbourhoods, Housing and Regeneration and James Rogers, Assistant Chief Executive, Policy Planning and Improvement. The plan provides a business planning framework with the main headings that the Area Committee are expected to adopt with information beneath to reflect the local circumstances as set out in **Appendix 1**.
- 2.4 The Area Committee Business plan will provide a complete set of papers relating to the area, which will be refreshed annually. The actions and priorities will be monitored at the Area Committee meetings and performance managed.

3 Main issues

City and Council Changes to Planning and Partnership Framework

- 3.1 Changes are being implemented to the partnership framework of the Leeds Initiative and the planning framework for the city in response to the new government programme, including:
 - Central Government removing many its requirements and delegating more flexibility to local areas.
 - Abolishment of Yorkshire Forward, the Regional Development Agency.
 - Reforms to the NHS through the health white paper 'Equity and excellence – liberating the NHS'.
 - The Comprehensive Spending Review setting challenging public service funding reductions.
- 3.2 These changes to the city and council planning and partnerships framework have been progressed over the past few months. In particular an approach to ensure the partnerships structures, strategic plans and performance management arrangements all dovetail into an effective system for delivering real changes across the city. Work is progressing to update the Vision for Leeds, the Council Business Plan and replace the Leeds Strategic Plan with new city wide partnership plans. They are being

developed to reflect the current financial context by focusing on a smaller number of priorities for the city and council. These priorities will be supported by action plans and be measured through a small number of indicators. Any future local Area Committee plan will have to take into account and reflect these changes.

3.3 The proposed partnership framework for Leeds Initiative will consist of a main board, five strategic partnerships and a wider network of supporting partnerships and independent partnership activity to deliver the aims of the what will be the Vision for Leeds 2011-2030. The five strategic partnerships with the lead role for developing policy and strategy across each theme and driving the delivery of the new City Priority Plans are:

- Health and Well being Board
- Children and Families Board
- Safer and Stronger Communities Board
- Sustainable Economy and Culture Board
- Housing and Regeneration Board

3.4 The new partnership framework and Vision for Leeds 2011-30 was presented at Executive Board in July and Full Council in July for approval. This will provide a lead for the Area Committee business plan.

Proposed Business Plan 2011

3.5 In light of the changes city wide following the June Area Committee, Area Management have developed a draft Business Plan for consideration and comment by Members. It is proposed for the Area Committee to adopt an annual Business Plan as the document that frames its priorities and actions for the Inner East. A draft structure for a new Business Plan is outlined at Appendix 1.

3.6 Work is ongoing on the Business plan and it is anticipated that the completed document will be presented to the October Area Committee meeting for approval, but feedback is sought from members at this point in relation to the headings and suggested content.

3.7 The Business Plan is being developed to provide a consistent approach and framework across the City.

4 Corporate Considerations

4.1 Consultation and Engagement

Community Engagement Plan

4.1.1 Since 2009, the Area Committee approved an annual Community Engagement Plan for the Inner East. This was in addition to an Area Delivery Plan. As a Priority Advisory Function of the Area Committee, Community Engagement work will continue to play a key role in work undertaken in 2011.

4.1.2 To ensure community engagement is embedded and recognised in all aspects of the Area Committee work it is recommended that community engagement planning and actions are included in the new business plan rather than a separate plan.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Well Being Funding is used to ensure that inequalities within the local area are addressed through local projects and schemes and equality impact assessments carried out where necessary.

4.2.2 The priorities identified in the Area and Neighbourhood Improvement Plans are developed with consultation with the local community and aimed at addressing the inequalities within the area.

4.3 Council Policies and City Priorities

4.3.1 The themes in the proposed Business Plan will mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

4.4 Resources and Value for Money

4.4.1 As outlined in the Function Schedule 2011/12, the Well being budget delegated by Executive Board is used to finance projects which meet the needs of the Area Delivery Plan or its successor. Members of the Area Committee are keen that wherever possible the use of well being brings in additional match funding to the area.

4.5 Legal Implications, Access to Information and Call In

4.5.1 All decisions taken by the Area Committee in relation to the delegated functions from the Executive Board are eligible for Call In.

4.5.2 There are no key or major decisions included in this report.

4.5.3 There are no legal implications relating to this report.

4.6 Risk Management

4.6.1 Not applicable under this section.

5 Conclusions

5.1 The Area Committee requires a document to set out the key priorities for the year that, links to city wide policies and provides a framework for the spend of the Wellbeing Budget.

5.2 The new business plan would support and contribute to changes already being put in place to the planning framework at a city wide level and continue to illustrate how the

Area Management Team will support partnerships and local services in this process and continue to champion the role of the Area Committee.

- 5.3 The new business plan would be another step forward in the increasing role and influence of the Area Committee but further work is needed to strengthen the performance monitoring information available at area level. A draft structure for a business plan is outlined at **Appendix 1**.

6 Recommendations

6.1 The Area Committee is requested to:

- note the content of the report and progress made to deliver the priorities set out in the Community Charter
- Note the intention to produce an Area Committee Business Plan for the October meeting
- Approve the format of the Area Committee Business Plan.

7 Background documents

7.1 Area Committee Roles and Functions 2011/12